



## **Rhode Island Convention Center Authority Request for Proposals Prefunction Lounge Furniture**

The Rhode Island Convention Center Authority (Authority) is seeking proposals from qualified bidders to purchase prefunction lounge furniture for the Rhode Island Convention Center; One Sabin Street, Providence, RI 02903.

Proposals must be submitted by 2:00 pm on Friday, April 8, 2016 to Amanda Wilmouth, Sr. Director of Facilities, Rhode Island Convention Center, One Sabin Street, Providence, RI 02903.

### **Overview**

The Rhode Island Convention Center Authority (Authority) is a public corporation created by the Rhode Island General Assembly to facilitate the construction and development of a convention center, parking garages, and related facilities such as the Dunkin' Donuts Center. The Authority contracts a management group or groups to manage the daily operations of the facilities as stated.

Required:

1. Respondents will provide at least three references similar to that being proposed. References will include the following:
  - \* Client Description
  - \* Description of product
  - \* Length of relationship
2. Certificate of Liability insurance

### **Description**

The Rhode Island Convention Center is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to purchase:

#### **Prefunction Lounge Furniture**

For the Rhode Island Convention Center, located at One Sabin Street, Providence, RI 02903, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

## **PART I - INTRODUCTION/INFORMATION**

### **1. PURPOSE**

The Rhode Island Convention Center is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to purchase:

#### **Prefunction Lounge Furniture**

for the Rhode Island Convention Center, located at One Sabin Street, Providence, RI 02903, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

### **2. ELIGIBILITY**

To be eligible to respond to this RFP, proposing firm must include with their proposal a satisfactory work history (no less than 3 references) of providing similar services for other accounts.

## **PART II - RFP SCHEDULE**

**Respondents Notification: Thursday, March 31, 2016**

**Response Due Date: Friday, April 8, 2016, 2:00pm**

**Commencement: Friday, April 8, 2016**

## **PART III – INSTRUCTIONS TO PROPOSERS**

1. Proposer must propose to execute all phases of the proposal in a single bid. The proposal must be signed by an officer of your firm with the authority to commit the firm.
2. It is the intent of the Rhode Island Convention Center to purchase items that are operable within the system outlined in this RFP; therefore, the Proposer is required to deliver a complete, working product. Should it be discovered that the Proposer failed to identify equipment required for fully operational systems; the Proposer shall supply those items at no charge to the Rhode Island Convention Center.
3. All prices shall be **FOB Rhode Island Convention Center**, One Sabin Street, Providence, Rhode Island 02903.
4. A physical inventory list of the ordered furniture shall be provided to the Rhode Island Convention Center upon delivery. Brand and model numbers shall be included.
5. Delivery (including inside delivery to site) must be included in proposal.
6. Proposals received by the Rhode Island Convention Center after the submission deadline will be considered void and unacceptable.
7. The contract awarded as a result of this RFP will be a firm one-time contract.

## **PART IV – SCOPE OF PROJECT**

The Rhode Island Convention Center is accepting proposals to purchase the following

### **PREFUNCTION LOUNGE FURNITURE**

#### ***SECTIONAL SPECIFICATIONS:***

**SECTIONAL MANUFACTURER:** Loewenstein Furniture through OFS Brands

#### **MODEL NUMBER/QTY/DIMENSIONS:**

Salome Collection: #9012 51x25.5x16 Double Seat Base Unit (**QTY: 16**)

Salome Collection: #9010 25.5x25.5x16 Single Seat Base Unit (**QTY: 8**)

Salome Collection: #9018 25.5x7x31 Square Back or Arm Panel Cushion (**QTY: 32**)

**SEAT BACK FABRIC (inside back and outside back):** Mayer Fabrics Acclaim color: Ebony #WC751-006; 60% Post-Consumer Recycled Polyester, 40% Polyester; 54” Wide; Passes Cal 117, NFPA 260 and Cal 133; 305,000 double rubs

**SEAT VINYL (seats only):** Momentum Textiles Silica color: Alloy #2010; 100% Silicone; 54” Wide; Passes Cal 117; 365,000 double rubs

**LEG FINISH:** Chrome

**PRODUCT SPECIFICATIONS:** Salome Ganging Clip #9026 Required (**QTY: 16**)

#### ***COCKTAIL TABLE SPECIFICATIONS:***

**COCKTAIL TABLE MANUFACTURER:** Carolina Furniture through OFS Brands

#### **MODEL NUMBER:**

O Table #810-36RD-15 Cylinder Table (no base)

**QTY:** 8

**DIMENSIONS:** 36x36x15

**FINISH:** English Walnut HPL

#### ***SOFA SPECIFICATIONS:***

**SOFA MANUFACTURER:** Gunlocke Furniture

#### **MODEL NUMBER:**

Urbana Three Seat Lounge GLNA15-033

**QTY:** 3

**DIMENSIONS:** 93-1/2 x 33 x 30-1/2

**LEG FINISH:** Polished Aluminum

**MATERIAL:** Mayer Fabrics Acclaim color: Ebony #WC751-006; 60% Post-Consumer Recycled Polyester, 40% Polyester; 54” Wide; Passes Cal 117, NFPA 260 and Cal 133; 305,000 double rubs

**PRODUCT SPECIFICATIONS:** CTB 117 Flammability Rating; Sheet webbing beneath seat cushion; Interior cushions use rounded foam; 7” width arm; Upholstery stitching wraps around the edges; SCS Level 2 certified

#### ***LOUNGE CHAIR SPECIFICATIONS:***

**LOUNGE CHAIR MANUFACTURER:** Gunlocke Furniture

#### **MODEL NUMBER:**

Urbana One Seat Armless Lounge GLNA15-041

**QTY:** 6 (2 lounge chairs at each sofa – refer to “lounge chair configurations” for additional lounge chairs)

**DIMENSIONS:** 30x33x30-1/2

**LEG FINISH:** Polished Aluminum

**MATERIAL:** Momentum Textiles Silica color: Alloy #2010; 100% Silicone; 54” Wide; Passes Cal 117; 365,000 double rubs

**PRODUCT SPECIFICATIONS:** CTB 117 Flammability Rating; Sheet webbing beneath seat cushion; Interior cushions use rounded foam; 7" width arm; Upholstery stitching wraps around the edges; SCS Level 2 certified

***COCKTAIL TABLE SPECIFICATIONS:***

**TABLE MANUFACTURER:** Carolina Furniture through OFS Brands

**MODEL NUMBER:**

Basket #446-SRT Soft Rectangle Table

**QTY:** 3

**DIMENSIONS:** 49x27x16

**BASE FINISH:** Polished Aluminum

**TABLE TOP MATERIAL:** English Walnut HPL

***LOUNGE CHAIR SPECIFICATIONS:***

**LOUNGE CHAIR MANUFACTURER:** Gunlocke Furniture

**MODEL NUMBER:**

Urbana One Seat Armless Lounge GLNA15-041

**QTY:** 12

**DIMENSIONS:** 30x33x30-1/2

**LEG FINISH:** Polished Aluminum

**MATERIAL:** Momentum Textiles Silica color: Alloy #2010; 100% Silicone; 54" Wide; Passes Cal 117; 365,000 double rubs

**PRODUCT SPECIFICATIONS:** CTB 117 Flammability Rating; Sheet webbing beneath seat cushion; Interior cushions use rounded foam; 7" width arm; Upholstery stitching wraps around the edges; SCS Level 2 certified

***COCKTAIL TABLE SPECIFICATIONS:***

**COCKTAIL TABLE MANUFACTURER:** Carolina Furniture through OFS Brands

**MODEL NUMBER:**

#446-45RD Basket Round Cocktail Table

**QTY:** 3

**DIMENSIONS:** 45x45x16

**BASE FINISH:** Polished Aluminum

**TABLE TOP MATERIAL:** English Walnut HPL

**Contractor must ensure delivery of product no later than 6/17/2016 or mutually agreeable date.**

**Warranty:** Contractor shall warrant that all items shall conform and perform to the proposed specifications and all warranties as stated, and be free from all defects in material and workmanship for a three (3) year period.

**Optional:** Proposer is encouraged to submit an estimate to provide extended warranty coverage for a period of five (5) years after initial warranty has expired on product.

**RIGHTS RESERVED TO THE AUTHORITY**

Whenever the Authority deems it to be in the Authority's best interest, the Authority reserves the right, in its sole discretion, to cancel this RFP, to reject any and all proposals, to waive minor irregularities or informalities in a proposal; to re-advertise; and to proceed in a manner other than awarding a contract under this RFP. The Authority will not waive the requirement that qualifications and proposals be received by the Authority prior to the deadline for submission.

The Authority reserves the right to cancel negotiations with any proposer at any time prior to a contract being fully executed by the proposer and the Authority.

The Authority reserves the right to interview any or all proposers.

In addition to any other cause for rejection of a submittal stated in this RFP, a proposal may also be rejected if there is evidence of collusion among proposers, if the proposer submitting it is in default or arrears under any prior or existing contract with the Authority or any other State of Rhode Island department or agency, or there is an unresolved claim between the proposer and the Authority or any other State of Rhode Island department or agency.

Any direct contacts made or attempted to be made by any proposer with any Authority Board member prior to the selection of qualified proposers will automatically disqualify a proposer from any further consideration.

Proposals are considered to be irrevocable for a period of not less than sixty (60) days following the opening date, and may not be withdrawn except with the express written approval of the Authority's Executive Director.

Proposers are advised that the Authority is a quasi-public agency of the State of Rhode Island and its records, including statements submitted in response to RFP's are public records unless otherwise exempted under state law.

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.**